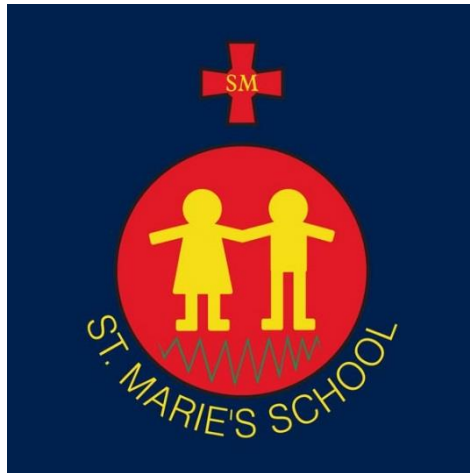


Debt Policy

St Marie's School, A Catholic Voluntary Academy



'Each child has a divine beginning and an eternal destiny. We help him/her on that journey.'

St Marie's Mission Statement

St Marie's Academy recognises its responsibilities for child protection and the need for procedures to ensure that the welfare of the child is paramount.

We believe that everyone is unique and of equal value. We believe that all children without exception have the right to protection from abuse regardless of gender, ethnicity, disability, sexuality or beliefs. No child or group of children will be treated any less favourably than others in being able to access services which meet their needs.

This Debt Policy has been approved and adopted by the Academy Trust Company on **1st February 2018** and will be reviewed in February 2021.

Signed by Chair of the Resource Committee: _____
Andrew Beare

Signed by Headteacher: John Fernandes



Payment/Debt Policy

Breakfast Club

Breakfast club must be paid for IN ADVANCE by Agora (Pay your school).

Children will be not be able to stay unless it is paid for, except those that have a payment arrangement in place. If a parent genuinely forgets to pay in advance, the school may grant a debt allowance of 1 session. However, this debt must be paid next day and sessions must be paid in advance.

Extra curricular activities/Educational Visits

Payment must be made IN ADVANCE by Agora (Pay your school).

Children will be not be able to take part in any Extra-Curricular Activities of Educational Visits unless payment is made in advance, except those that have a payment arrangement in place. If your child is in receipt of Free School Meals a payment arrangement can be made by contacting the school office.

Non-Payment/Debt Policy

As from 1st September 2013, St Marie's School has adopted a strict NO DEBT policy relating to all chargeable items.

If debts are incurred, then the school budget has to pay for them. This means that money which should be spend on the children's education is used to pay for debts incurred by parents. Every parent will agree that this is unacceptable and we request that all parents give this policy their full support.

Should a debt payment not be received, nor a packed lunch provided for non-payment of school meals, the school will contact the parent. Parents will be asked to come to school with the money or provide sandwiches before lunch time. For extra-curricular activities or educational visits the child will be unable to attend any future activities/visit until the debt is cleared.

The Headteacher reserves the right to begin legal proceedings against the parents for money owed to the school.

We hope that by implementing this debt policy we are able to help parents manage school payments better and at the same time ensure that all money that is for children's learning is available.

If you have any concerns please do not hesitate to contact the Headteacher.